



Gouvernement du Canada

Commission des champs  
de bataille nationaux

Government of Canada

The National Battlefields  
Commission



## CAREER OPPORTUNITY

Since 1908, the National Battlefields Commission (NBC), a federal government agency, has had a mandate to conserve and promote National Battlefields Park, a breathtaking gathering place in Quebec City that includes the Plains of Abraham and Des Braves Park. As guardians of this historic urban park and its unique heritage, NBC employees work to make it a welcoming, inspiring, and inclusive space.

As part of its 2022-2025 strategic plan, “**Un espace dynamique, un patrimoine unique**”, and recent restructuring, the NBC is looking to fill two new positions on its management team, including a director of operations and sustainable development.

### DIRECTOR OF OPERATIONS AND SUSTAINABLE DEVELOPMENT

The director of operations and sustainable development will have a unique opportunity to guide the development of a new branch that will become one of the pillars of the organization. Reporting to the Secretary-General Manager, the director is responsible for the strategic management of operations and sustainable development.

- Supervise the preservation of the condition of the NBC’s property assets, facilities, agricultural and forested land, all green spaces, and production sites;
- Develop and implement a sustainable development plan, based on the Treasury Board Secretariat’s Greening Government Strategy (greening government: properties, fleet, procurement, and resilience to climate change);
- Participate actively in the implementation of the 2022-2025 strategic plan to help the NBC achieve its growth, performance, and reputation objectives;
- Sit on the management committee and actively participate in defining the NBC’s orientations and developing its objectives; and
- Be a leader and coach to mobilize and motivate employees towards their mission within the organization.

#### MORE SPECIFICALLY:

- Define priorities and action plans for the branch, according to the NBC’s strategic orientations;
- Plan, organize, supervise, and monitor maintenance, repair, and construction activities for various NBC assets: properties, facilities, agricultural and forested land, all green spaces, and production sites;
- Develop, promote, implement, and push sustainable development initiatives;

- Identify, develop, and launch projects that continuously improve performance and processes within the branch;
- Plan and administer operating and equipment acquisition budgets;
- Represent the organization, coordinate relationships, communications, and negotiations (as needed) with partners within the NBC ecosystem;
- Oversee contractors and partners to achieve projects under your responsibility;
- Analyse the impacts of land use requests (work and events) in partnership with the Institutional Affairs Branch, and make recommendations;
- Monitor a range of key performance indicators for the branch;
- Participate in the implementation and enforcement of best practices for health and safety;
- Manage personnel within the branch in compliance with the collective agreement; and
- Manage financial, material, and human resources for the branch.

**IDEAL CANDIDATE PROFILE:**

- University education in engineering, management, or any other training relevant to the position (any combination of experience and appropriate vocational or college training will be considered);
- Ten (10) years of experience in operations management, documented achievements in sustainable development projects, significant in experience in managing unionized staff;
- Proactive attitude and good sense of planning and organization;
- Strong analytical skills, a good business acumen, and good negotiation skills;
- Inspiring leadership and excellent interpersonal skills; ability to build productive and long-lasting relationships; and
- Strong French and English communication skills (oral and written).

**SUBMIT AN APPLICATION:**

Interested candidates should email their resume and cover letter to [luc@blanchetrecrutement.com](mailto:luc@blanchetrecrutement.com) by Friday, December 10, 2021, at 12 pm (noon). Please include the name of the position in the subject line of your email.

Employment begins as soon as possible.

Only candidates selected for an interview will be contacted.

[www.ccbn-nbc.gc.ca](http://www.ccbn-nbc.gc.ca)

*The Public Service of Canada is committed to hiring competent staff who reflect the diversity of the Canadian population they serve. We promote employment equity and encourage you to indicate in your application whether you are a member of a designated group: women, Indigenous people, persons with disabilities, and members of visible minorities.*