

National Battlefields Commission

Fees Report

Fiscal year 2019–20

The Honorable Steven Guilbeault, P.C., M.P.
Minister of Canadian Heritage

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Minister's message

On behalf of the National Battlefields Commission (NBC), I am pleased to present the Fees Report for 2019–20.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services, as well as improved transparency and oversight through enhanced reporting to Parliament.



The NBC adheres to the reporting principles presented in the guidelines of the Treasury Board Secretariat. Since last year, the information contained in the report has been refined. The presentation of each grouping of fees is more detailed, and the report now provides all information on published fees in its entirety. The NBC continues to seek a balance between all the users of Battlefields Park, through its Policy for Using the Grounds and Assessment fees for the organizations using the ground. In 2020–21, the NBC will continue to offer up-to-date information on fees on its website.

I am pleased that the National Battlefields Commission is continuing its transition to the reporting regime provided under the *Service Fees Act*.

The Honourable Steven Guilbeault, P.C., M.P.
Minister of Canadian Heritage

Institutional head's message

As stipulated in the *Service Fees Act*, the National Battlefields Commission (NBC) sets its fees taking into account the values of equity and equality for access to Battlefields Park, to historical heritage promotion activities and to the Plains of Abraham Museum. Its mission is to preserve Canada's historic legacy for future generations and to develop it so that the public fully benefits from these treasures.

In the years to come, the NBC is committed to constantly seeking to satisfy users and visitors by establishing and monitoring service standards aimed at improving service delivery practices and accessibility at our facilities. Also, the fees established by contracts and by fees notices will continue to be reassessed periodically, and the costs related to the provision of facilitation services, the use of our facilities and the assessment fees will be subject to continuous monitoring.

We are proud to work to ensure transparency and the public's right to reliable and accessible information, as reflected in the report prepared in accordance with the *Service Fees Act*.

Bernard Laquerre
Acting Secretary-Director General
and Director of Administration

About this report

This report, which is tabled under section 20 of the *Service Fees Act*ⁱ and section 4.2.8 of the *Directive on Charging and Special Financial Authorities*,ⁱⁱ contains information about the fees that the NBC had the authority to set in FY 2019–20.

Government of Canada departments may set fees for services, licences, permits, products, the use of facilities; for other authorizations of rights or privileges; or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees must be categorized under the following three fee-setting mechanisms:

1. Act, regulation or fees notice
 - An act of Parliament delegates the fee-setting authority to a department, minister or Governor in Council.
2. Contract
 - Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market-rate or auction or both
 - The authority to set these fees is pursuant to an act of Parliament or regulation, and the minister, department or Governor in Council has no control over the fee amount.

This report contains information about all fees that are under the National Battlefields Commission's authority, including any that are collected by another department.

The information covers fees that are subject to the *Service Fees Act*.

For fees set by contract, fees set by market-rate, auction or both, the report provides totals only. For fees set by act, regulation or fees notice, it provides totals for fee groupings, as well as detailed information for each fee.

Although the fees that NBS charges under the *Access to Information Act* are subject to the *Service Fees Act*,ⁱⁱⁱ they are not included in this report. Information on the NBC's access to information fees for 2019–20 can be found in our access to information report, which is posted on [Reports and Policies – The National Battlefields Commission](#).^{iv}

Remissions

A remission is a partial or full return of a fee to a fee payer who paid for a service for which a department deemed that the service standard was not met.

Under the *Service Fees Act*, departments must develop policies for determining whether a service standard has been met and for determining how much of a fee will be remitted to a fee payer if a service standard is not met. This requirement will not take effect until April 1, 2021, so this report does not include remissions issued under the *Service Fees Act*. It does not include any other types of remissions either.

Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees that the NBC had the authority to set in 2019–20, by fee-setting mechanism.

Overall totals for 2019–20, by fee-setting mechanism

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	239 962	326 680	Remissions do not apply to fees set by contract.
Fees set by market-rate, auction or both	0	0	Remissions do not apply to fees set by market-rate, auction, or both.
Fees set by act, regulation or fees notice	2 080 544	3 707 761	0
Total	2 320 506	4 034 441	0

Totals, by fee grouping, for fees set by act, regulation or fees notice

The following tables present, for each fee grouping, the total revenue, cost and remissions for all fees that the NBC had the authority to set in 2019–20 and that are set by fees notice.

A fee grouping is a grouping of all the fees that a department has the authority to set for activities relating to a single business line, directorate or program.

Fees for providing a service: totals for 2019–20

Fee grouping	Fees for providing a service	
Revenue (\$)	Cost (\$)	Remissions (\$)
323 737	1 307 960	0

Fees for the use of a facility: totals for 2019–20

Fee grouping	Fees for the use of a facility	
Revenue (\$)	Cost (\$)	Remissions (\$)
1 755 972	2 352 939	0

Assessment fees: totals for 2019–20

Fee grouping	Assessment fees	
Revenue (\$)	Cost (\$)	Remissions (\$)
835	46 862	0

Details on each fee set by act, regulation or fees notice

This section provides detailed information on each fee that the NBC had the authority to set in 2019–20 and that was set by a fees notice.

Fee grouping	Fees for providing a service
Fee	<p>Educational activity for school groups – Primary school students</p> <p><u>Level 1</u> An Unusual House Saint-Nicolas or Santa Claus</p> <p><u>Level 2</u> Tales and Legends at the Martello Tower The Voyager The Colony Abraham’s Family in Your Classroom</p> <p><u>Level 3</u> The Military Battles 1759–1760 Soldier for a Day at the Martello Tower The Great March of the 20th Century The Besieged Tower The Snowshoer The Investigator Myths, Legends and Tales in Your Classroom</p> <p>Educational activity for school groups – High school students The Military Wolfe and Montcalm in Your Classroom Battles 1759–1760 The Snowshoer The 20th Century Walk The Quebec City Martello Towers on the Alert through Videoconferencing Montcalm through Videoconferencing Soldier of the Martello Tower</p> <p>Educational activity for adult groups Battles 1759–1760 Guided Tour of the Park Artilleryman of the Tower Wolfe and Montcalm Tales of the Bad Old Days The Snowshoer Wolfe and Montcalm on Furlough</p> <p>Educational activity for day camps The Case of the Missing Soldier Pirate Academy Wizards, Witches—Wands Out! Battlefield Exercises “La Corriveau”</p>

Fee-setting authority	The National Battlefields Commission's authority Notice of fees for rates: Group activities ^v
Year fee-setting authority was introduced	1995
Last year fee-setting authority was amended	2019
Service standard	Exempt
Performance result	Exempt
Application of <i>Low-Materiality Fees Regulations</i>	Not subject to section 17 of the <i>Service Fees Act</i> Educational activity for school groups – Primary school students <u>Level 1</u> An Unusual House Saint-Nicolas or Santa Claus <u>Level 2</u> Tales and Legends at the Martello Tower The Voyager The Colony Abraham's Family in Your Classroom <u>Level 3</u> The Military Battles 1759–1760 Soldier for a Day at the Martello Tower The Great March of the 20th Century The Besieged Tower The Snowshoer The Investigator Myths, Legends and Tales in Your Classroom Educational activity for school groups – High school students The Military Wolfe and Montcalm in Your classroom Battles 1759–1760 The Snowshoer The 20th Century Walk The Quebec City Martello Towers on the Alert through Videoconferencing Montcalm through Videoconferencing Soldier of the Martello Tower Educational activity for adult groups Battles 1759–1760 Guided Tour of the Park Artilleryman of the Tower Wolfe and Montcalm Tales of the Bad Old Days The Snowshoer Wolfe and Montcalm on Furlough Educational activity for day camps

		The Case of the Missing Soldier Pirate Academy Wizards, Witches—Wands Out! Battlefield Exercises “La Corriveau”		
Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Educational activity for school groups – Primary school students <u>Level 1</u> An Unusual House Saint-Nicolas or Santa Claus <u>Level 2</u> Tales and Legends at the Martello Tower The Voyager The Colony Abraham’s Family in Your Classroom <u>Level 3</u> The Military Battles 1759–1760 Soldier for a Day at the Martello Tower The Great March of the 20th Century The Besieged Tower The Snowshoer The Investigator Myths, Legends and Tales in Your Classroom	<u>Level 1</u> Kindergarten, grades 1 and 2: 5.25 <u>Level 2</u> Grades 3 and 4 5.25 except Abraham’s Family in Your Classroom: 5.75 <u>Level 3</u> Grades 5 and 6: 5.25 except The Snowshoer: 7.50	116 570	April 1, 2021	<u>Level 1</u> Kindergarten, grades 1 and 2: 5.75 <u>Level 2</u> Grades 3 and 4 5.75 except Abraham’s Family in Your Classroom: 6.00 <u>Level 3</u> Grades 5 and 6: 5.75 except The Snowshoer: 8.00
Educational activity for school groups – High school students The Military Wolfe and Montcalm in Your Classroom Battles 1759–1760 The Snowshoer The 20th Century Walk The Quebec City Martello Towers on the Alert through Videoconferencing Montcalm through Videoconferencing	5.25 except self-directed tour of Battles 1759–1760: 2.75, Wolfe and Montcalm in Your Classroom: 5.75 and The Snowshoer: 12.00 Videoconferencing: 115.00	189 790	April 1, 2021	5.75 except self-directed tour of Battles 1759–1760: 3.00, Wolfe and Montcalm in Your Classroom: 6.00 and The Snowshoer: 12.75 Videoconferencing: 130.00

Soldier of the Martello Tower				
Educational activity for adult groups Battles 1759-1760 Guided Tour of the Park Artilleryman of the Tower Wolfe and Montcalm Tales of the Bad Old Days The Snowshoer Wolfe and Montcalm on Furlough	Ages 18–64: 6.00 65 or older: 5.75 except Self-directed tour of Battles 1759–1760: Ages 18–64: 8.25 65 or older: 7.75, Guided-tour of Battles 1759–1760: Ages 18–64: 9.00 65 or older: 8.75, Tales of the Bad Old Days: Ages 18–64: 7.50 65 or older: 7.00, The Snowshoer: 13.50, and Wolfe and Montcalm on Furlough: fixed rate 350.00	17 377	April 1, 2021	Ages 18–64: 6.50 65 or older: 6.00 except Self-directed tour of Battles 1759–1760: Ages 18–64: 7.50 65 or older: 7.00, Guided-tour of Battles 1759-1760: Ages 18–64: 9.50 65 or older: 9.25, Tales of the Bad Old Days: Ages 18–64: 8.00 65 or older: 7.50, The Snowshoer: 14.00, and Wolfe and Montcalm on Furlough: fixed rate 375.00
Educational activity for day camps The Case of the Missing Soldier Pirate Academy Wizards, Witches—Wands Out! Battlefield Exercises “La Corriveau”	Group of 30 or fewer children: 145.00 Group of 31 to 55 children: 240.00 Two activities for a group of 30 or fewer children: 270.00 Two activities for a group of 31 or more children: 455.00	0*	April 1, 2021	Group of 30 or fewer children: 160.00 Group of 31 to 55 children: 260.00 Two activities for a group of 30 or fewer children: 285.00 Two activities for a group of 31 or fewer children: 475.00

*Exceptionally in 2019–20, all day camps were canceled due to a strike situation.

Fee grouping	Fees for the use of a facility
Fee	Access to the Plains of Abraham Museum Activities for the general public Québec by Lantern Light The Tormentor Halloween – Haunted Tower Halloween – Ghoulis Walk Halloween – Tales of the Bad Old Days Halloween – Stories to Wake the Dead Halloween – The Convict’s Last Drink Tales to Break Your Heart The Mardi Gras Dance

Fee-setting authority	The National Battlefields Commission's authority Notice of fees for rates: Access to Plains of Abraham Museum ^{vi} Activities ^{vii}			
Year fee-setting authority was introduced	1995			
Last year fee-setting authority was amended	2019			
Service standard	Exempt			
Performance result	Exempt			
Application of <i>Low-Materiality Fees Regulations</i>	Not subject to section 17 of the <i>Service Fees Act</i> Access to the Plains of Abraham Museum Activities for the general public Québec by Lantern Light The Tormentor Halloween – Haunted Tower Halloween – Ghoulish Walk Halloween – Tales of the Bad Old Days Halloween – Stories to Wake the Dead Halloween – The Convict's Last Drink Halloween – REGARD: Horror Night! Tales to Break Your Heart The Mardi Gras Dance			
Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Access to the Plains of Abraham Museum*	Ages 5–12: 4.00 Ages 13–17: 10.25 Ages 18–64: 12.25 Age 65 or older: 10.25 Family (two adults and two children): 29.75 except from July 2 through September 2, when the rate includes a bus tour and access to the Martello Tower Ages 5–12: 5.00 Ages 13–17: 11.25	285 512	Not applicable	Ages 5–12: 4.00 Ages 13–17: 10.25 Ages 18–64: 12.25 Age 65 or older: 10.25 Family (two adults and two children): 29.75 except from July 2 through September 2, when the rate includes a bus tour and access to the Martello Tower Ages 5–12: 5.00 Ages 13–17: 11.25 Ages 18–64: 15.25

	Ages 18–64: 15.25 Age 65 or older: 15.25 Family (two adults and two children): 37.00			Age 65 or older: 15.25 Family (two adults and two children): 37.00
Activities for the general public				
Québec by Lantern Light	18.00	9 094	Not applicable	18.00
The Tormentor	35.00	12 571	Not applicable	35.00
Halloween – Haunted Tower	3.25	1 908	Not applicable	3.25
Halloween – Ghoulish Walk	14.75	7 862	Not applicable	14.75
Halloween – Stories to Wake the Dead	20.00	570	Not applicable	20.00
Halloween – Tales of the Bad Old Days	10.50	3 973	Not applicable	10.50
Halloween – The Convict’s Last Drink	16.00	1 600	Not applicable	16.00
Halloween – REGARD: Horror Night!	10.00	348	Not applicable	Not applicable**
Tales to Break Your Heart	22.00	1 562	Not applicable	22.00
The Mardi Gras Dance	20.00	240	Not applicable	Not applicable**

*The Museum is open to the public free of charge on Canada Day, July 1.

** These general public activities will not be available in 2021–22.

Fee grouping	Fees for the use of a facility
Fee	<p>Parking lots Montcalm parking lot, Plains of Abraham Museum parking lot, and Laurier parking lot</p> <p>On-street parking with meters* Taché Avenue, De Bernières Avenue, George VI Avenue and Grey Terrace</p> <p>Parking with monthly pass De Bernières, De Laune, Laurier parking lot, Montcalm parking lot and other sectors</p>
Fee-setting authority	The National Battlefields Commission’s authority Fees notice for rate: Parking ^{viii}

Year fee-setting authority was introduced	1995			
Last year fee-setting authority was amended	2019			
Service standard	Exempt			
Performance result	Exempt			
Application of <i>Low-Materiality Fees Regulations</i>	<p>Not subject to section 17 of the <i>Service Fees Act</i>:</p> <p>Parking lots Montcalm parking lot, Plains of Abraham Museum parking lot, and Laurier parking lot</p> <p>On-street parking with meters Taché Avenue, De Bernières Avenue, George VI Avenue and Grey Terrace</p> <p>Parking with monthly pass De Bernières, De Laune, Laurier parking lot, Montcalm parking lot and other sectors</p>			
Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Parking lots Montcalm parking lot Plains of Abraham Museum parking lot Laurier parking lot	2.50/hr (minimum 1 hr, except for Laurier parking lot, minimum 9.00 for 12 hrs) 2.50/additional hour 9.00 for 12 hrs 18.00 for 24 hrs <i>Fees include applicable taxes.</i>	965 528	Not applicable	2.50/hr (minimum 1 hr, except for Laurier parking lot, minimum 9.00 for 12 hrs) 2.50/additional hour 9.00 for 12 hrs 18.00 for 24 hrs <i>Fees include applicable taxes.</i>
On-street parking with meters*	2.50/hr (minimum 0.25) Via Web app Way to Park: 2.50/hr + 0.20 fee/transaction <i>Fees include applicable taxes.</i>	309 376	Not applicable	2.50/hr (minimum 0.25) Via Web app Way to Park: 2.50/hr + 0.20 fee/transaction <i>Fees include applicable taxes.</i>

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Parking with monthly pass De Bernières, De Laune, Laurier parking lot, Montcalm parking lot and other sectors	80.00/month <i>Fees include applicable taxes.</i>	155 828	Not applicable	80.00/month <i>Fees include applicable taxes.</i>
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* On-street parking with parking meters is free on Canada Day, July 1.

Fee grouping	Assessment fees
Fee	Processing of a land use application
Fee-setting authority	The National Battlefields Commission's authority Fees notice for rate: Application form for using the ground^{ix}
Year fee-setting authority was introduced	2017
Last year fee-setting authority was amended	Not applicable
Service standard	Exempt
Performance result	Exempt
Application of <i>Low-Materiality Fees Regulations</i>	Not subject to section 17 the <i>Service Fees Act</i> . Processing of a land use application

Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Processing of a land use application	40 (including taxes)	835	Not applicable	40 (including taxes)

Endnotes

- ⁱ *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/index.html>
- ⁱⁱ *Directive on Charging and Special Financial Authorities*, <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32502>
- ^{iv} Reports and Policies – The National Battlefields Commission, <http://www.ccbn-nbc.gc.ca/en/about-us/reports-and-policies/>.
- ^v Notice of fees for rates: Group activities, <http://www.ccbn-nbc.gc.ca/en/>
- ^{vi} Notice of fees for rates: Access to Plains of Abraham Museum, <http://www.lesplainedabraham.ca/en/plains-abraham-museum/information/schedule-and-rates/>
- ^{vii} Notice of fees for rates: Activities, <http://www.ccbn-nbc.gc.ca/en/>
- ^{viii} Notice of fees for rates: Parking, <http://www.ccbn-nbc.gc.ca/en/about-us/parking/>
- ^{ix} Notice of fees for rate: Application form for using the ground, <http://www.ccbn-nbc.gc.ca/en/about-us/rights-and-responsibilities/#appendix2>